

DDSC Minutes September 18th, 2015

Attending:

Club Officers

Alexis Bennett	Girls' Coordinator
Joey Lute	Co-President
Michael Shean-Jones	Secretary
Sandra Hardy	Micro Coach Coordinator
Angela Smith	Registrar
Justin Elliott	Co-President

Guests

Brian Scott	OYSA Manager, Member Services
Brett Thompson	Executive Director
Brett Kimball	Professional Accountant and Tax Preparer

Not Attending:

Sandi Gabriel	Treasurer
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Call To Order: 9:18pm – Justin/Sandra

Discussion

Review and Disclosure of Club Financial Status

1. Per previous communication, Sandi Gabriel was going to deliver DDSC Club QuickBooks and any and all Club documents so the Board could have as complete an understanding of the Club Status as possible.
2. Sandi did not show up.
3. Betsy Wittren delivered a Thumb Drive that was supposed to have the Club QuickBooks back up on it.
4. Brett Kimball attempted to open/restore the files using a number of different versions of QuickBooks but apparently there was a password we were not provided with or the files were corrupt somehow.
5. Joey Lute called and texted with Sandi who said that her son had done the export and that the file was not password protected.
6. Justin Elliott communicated to the Board that he as President and Michael Shean-Jones as Secretary had worked with US Bank to get access to the Club Bank Account and had disabled the existing Bank Card and Online Logins.
7. Brett Thompson and Brian Scott in their roles with OYSA and PYSA discussed standard Board processes, practices and Bylaws, standard accounting practices requiring double signatures and the importance of having different people making deposits and withdrawals.
8. Brief discussion on removing Sandi from the Board based on having failed to attend four Board meetings.
9. At 9:41 Sandi emailed the Board officially resigning from the board.
10. After discussing the Resignation with Brian Scott and Brett Thompson, it was decided that the resignation was valid and Michael Shean-Jones made a motion to accept the resignation, Justin Elliott seconded.
11. Sandi still needs to deliver all Club Materials per the Club communication and the Presidents will follow up with her.
12. Treasurer responsibilities will be handled by Club Officers until the AGM in November.

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13. The Board will reach out to Club Members for assistance addressing Bylaw and process issues as discussed with Brian Scott and Brett Thompson.

Motion

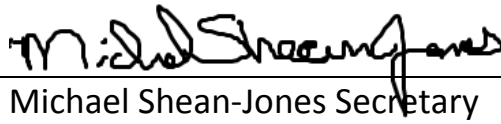
1. Accept Sandi Gabriel's email resignation

Adjourned: 10:10 pm (Justin/Joey)

Next Board Meeting Scheduled for October 5th



Justin Elliott President



Michael Shean-Jones Secretary